

Internship in Business Administration

About the Company

Start-Up companies mostly focused on Innovation & Technology, Architecture, and Digital Platforms looking for an intern to join their team.

Students will develop their professional skills thanks to a quality experience in the most innovative companies in Europe, from their first steps in the job market.

Sector:

Innovation & Technology, Architecture, and Digital Platforms

Role Overview:

Responsibilities:

- Establish and carry out departmental or organizational goals, policies and procedures
- Manage general activities related to making products and providing services
- Analyze financial statements, sales reports and other performance indicators
- Evaluate budget proposals and manage purchases and expenses
- Keeping well-organised files and records of business activity

Requirements:

- Understanding of the sales process and dynamics.
- Excellent math and computer skills
- Excellent verbal and written communication skills
- Excellent knowledge of MS Office
- Detailed planning and time-management skills
- Great organizational, communication and negotiation skills
- Bachelor's Degree or higher in Business Administration, accounting or related field

Internship Overview

Internship Name	Business Administration
Location	Ireland, Portugal, Spain, Malta, Italy
Starting	ASAP
Length	3 to 6 Months
Main working Language	English
Working Hours	35/40 hours week